

**SHERWOOD GREENS ROAD IMPROVEMENT & MAINTENANCE DISTRICT  
PRUDENTIAL COMMITTEE MEETING MINUTES**

November 20, 2010  
(Approved 12/18/10)

Members Present: Jeff Kotkin, Stan Locke (Vice Chair), David Neelon  
Others Present: Jeanne W. Pryor (Treasurer), Jaime Garanzuay (Road Superintendent)

The meeting was called to order at 9:14 a.m. by Vice Chair, Stan Locke, noting that a quorum was present.

The Treasurer's Report as distributed was presented. The final October Cash Report was given to the Vice Chair. As of 11/19/10 the balance of all accounts is \$53,451.02. Jeanne noted that she met with the Town Administrator regarding the Town's FY 2011 Salary Request and he agreed that the amount should be reduced from \$3,891.00 to \$2,702.72. It was moved and seconded to accept the Treasurer's Report and the motion passed unanimously.

Warrant 2011-5 in the amount of \$17,289.62 was reviewed, discussed and signed by the Committee. Jeanne explained that the \$7,560.63 in FY10 overpayments will be returned to the district once the Tax Collector posts the overpayments to the proper owners in FY11.

Road Report – Jaime reviewed the work done by Always Growing as noted on the warrant. Filling potholes was discussed. It was noted that gravel was added by the state in front of the Greens between the entrance and exit. The email from Caroline Whitbeck concerning the drains and the level of the lake was discussed. Following discussion it was agreed that Jaime should contact Beaver Solutions to check the devices on the outflow of Little Longbow Lake, Longbow Lake and the culvert between Longbow and Silver Shield Lakes. Jaime reported on the work that was done near the hill on Silver Leaf that appears to have solved the problem for now but that more material may be needed after the winter. Jaime suggested that funds be put away for unimproved roads in anticipation of owners building a home. Per our attorney, the district may not be liable to fix a road and give access if it is not our practice to do so. Some unimproved roads need maintenance to keep them open and provide access and it was suggested that a subcommittee study be done to determine which roads need work and which were recently purchased at auction so that the full Committee can make a decision about this in the spring. There was a brief discussion on the need for a clear policy on road improvement. There was an incident this week in the Greens where a delivery truck, following his GPS, was stuck in the mud on an unimproved section of Silver Shield DR. Discussion followed. Stan noted that the Committee had approved a sign for the entrance to read, "Hazard Trucks No U Turn." The Committee agreed that a "Dead End" sign should be put on Silver Shield DR across from the house at 547 Long Bow LN W. It was moved and seconded that the Road Superintendent be authorized to spend up to \$100 for the purchase and installation of the dead end sign and the motion passed unanimously. The email regarding home owner fences, trenches along roadsides and Locke's garage that was received from the district's snowplow contractor was discussed by the Committee. Safety issues, the possible need for a guardrail, ditch markers and the need to notify residents with new fences were addressed. It was moved and seconded that the Road Superintendent work with the snowplow contractor to put reflective signs/posts at ditches that are known to be a problem in the past relating to snow blowing. The motion passed unanimously. It was moved and seconded that the district should send letters to Ms. Hayden and Mr. Kammerman stating that the district has been notified by the snowplow contractor that the contractor will accept no responsibility for snow damages due to fences installed in the road right-of-way. The motion passed unanimously. Jeanne will draft the letters for the Committee. Discussion concerning a guardrail by the Locke's and whether the district or homeowner should bear the cost continued with Stan abstaining. Stan noted that the Locke's will put up reflective markers before the snow season and the Committee informally asked that they do so. There was a discussion about the contractors equipment being moved and it was agreed that it should be moved to Robin's Walk and the debris there should be cleared. It was moved and seconded to accept the Road Superintendent's Report and the motion passed unanimously.

Lakes Report - Jeff contacted Always Growing about mowing the phragmites during the winter at a cost of \$5,000. The fall survey of weeds does not need to be done as we have approval to do hand pulling in the summertime. Jeanne was asked to provide Jeff with information about divers. The current order of conditions expires in May and Aquatic Control will put in for an extension at least a month before for treatment of the lake for weeds. This will be reviewed again in the spring. Jeff noted that, with regard to the level of the lake, we don't have any control other than normal culvert maintenance over what we can do to Longbow Lake as we have no manual controls and the level of the lake is subject to rainfall. It is the district's responsibility to clean out and maintain the culverts.

Other Business – To ensure that the district's business can be done in the absence of the District Clerk, it was moved and seconded that Jeanne Pryor be appointed Assistant District Clerk for the remainder of the fiscal year and that in the absence of the District Clerk the Assistant District Clerk be paid the Clerk's compensation. The motion passed unanimously.

It was moved and seconded to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 10:35 a.m. The next meeting of the Prudential Committee is scheduled for December 18, 2010.

Respectfully submitted,  
Jeanne W. Pryor, District Treasurer